

New Placement Opportunities

NEW in Business Administration and HR:

- * Job Title: **Trainee Business Manager** (HCR2)

Working in a relaxed environment as part of a team hitting targets, the successful candidate will report to the departmental Manager of this Industrial and Commercial recruitment company. Responsibilities and tasks involved will include: The post will initially be a trainee role, After a 3 month period, the successful candidate will be handling large accounts, Interviewing applicants, Updating the database, Screening candidates against job profiles, Recruiting for clients, Visiting their premises...

Start as soon as possible for 6 months

Visit: www.placement-uk.com/HCR2

NEW in Business Administration, Sales and Marketing:

- * Job Title: **Sales, Marketing and Office Administrator** (FOF2)

The successful candidate will work alongside the Owner in a varied role that will provide an excellent all round insight into the way a company operates. The candidate will be involved in all aspects of administering the business, from researching the marketplace to responding to enquiries from interested customers...

Start 1st of March for 7 months

Visit: www.placement-uk.com/FOF2

NEW in Sales:

- * Job Title: **Sales Office Co-ordinator** (WOE4)

Working in a busy and stimulating environment, the successful candidate will have varied responsibilities including: Co-ordinating customer orders and liaising with production kitchen, Co-ordinating order fulfilment., Recording sales information, Preparing invoices...

Start January for 6 months

Visit: www.placement-uk.com/WOE4

NEW in Marketing:

- * Job Title: **Marketing Assistant** (CEQ1)

A great opportunity for a French Marketing student to enjoy a broad based marketing placement helping a British company to develop an increased presence in France and other French speaking countries. Reporting to the General Manager and supported by him, the principal responsibilities and duties will be: Develop and implement a marketing strategy to develop the Company's market in France and other French speaking countries, Direct contact with existing and prospective clients, Create marketing literature in French and translation for the Company's website...

Start as soon as possible for 6 months

Visit: www.placement-uk.com/CEQ1

- * Job Title: **Marketing Assistant-2 positions available** (GAC8)

The successful candidates will report to the Sales and Marketing Director, Various marketing activities including: search engine optimisation, affiliate marketing, email marketing, PR, Management Information System and reporting set-up etc, Candidates should have a grounding in marketing, Help to expand the company into the US and European territories, Work environment: Young and successful pay to play games company, with good investor support. Based in the heart of London (Oxford Circus) and employing 15 people currently...

Start Mid-End March for 6 months plus

Visit: www.placement-uk.com/GAC8

NEW in Law:

- * Job Title: **Paralegal/Legal Assistant** (SCS3)

Placement opportunities that will provide excellent hands on experience with this established Company of commercial and criminal lawyers. This rapidly expanding business is also diversifying into related activities that require up-to-date skill sets. Assisting qualified lawyers in the practice, responsibilities and duties for these roles will include: Working in Criminal Law; Conveyancing (private and commercial); Employment Law; Litigation; Commercial Law...

Start as soon as possible for 6 months plus

Visit: www.placement-uk.com/SCS3

NEW in Something Different:

- * Job Title: **Trainee Building Surveyor** (LDE12)

The successful candidate will be working in a very pleasant rural office (fully equipped and modern) within a friendly atmosphere with the emphasis on teamwork and cooperating with each other. The student will have the opportunity to develop his/her skills further. He/she will work in a small, focussed team where ideas are welcomed.

Start 1st March for 6 months plus

Visit: www.placement-uk.com/LDE12

You can find all our other current opportunities on our website:

www.placement-uk.com

All applications should be made through the website only.

We are looking forward to hearing from you!